



**[Add American Express / Discover Request Form](#)**

In order to comply with **security / privacy** standards, you must submit this request **in writing** and fax directly to our Support Department.

**Please use this form to have American Express or Discover added to your merchant account. If you are an Internet Merchant, you MUST ALSO contact your Payment Gateway to activate these card types.**

This request can only be made by the actual **Signer** on the Merchant Account Agreement.

**Our fax number is: 866.431.4138**

Merchant **Doing Business As** Name \_\_\_\_\_

Your Name \_\_\_\_\_

Title \_\_\_\_\_

Email Address \_\_\_\_\_

Phone \_\_\_\_\_

LOGIN ID of your Gateway \_\_\_\_\_

Merchant ID Number: \_\_\_\_\_

(your merchant ID Number can be found on the Monthly Visa/MC statement that is mailed to you)

**PLEASE NOTE:** If you *already* accept **American Express** and/or **Discover** for the business (DBA) *that this Merchant Account will be used for*, please enter the appropriate account numbers below so we can activate them in our system. If you do **NOT** currently accept these cards for this business and wish to apply, you will need to select **Please Apply** below.

**American Express:**

- Please apply on my behalf**

If currently processing for this DBA please provide your current **10 digit** account number from **American Express**.

\_\_\_\_\_

**Discover:**

- Please apply on my behalf**

If currently processing for this DBA please provide your current **15 digit** account number from **Discover Card**.

\_\_\_\_\_

By signing below, I expressly authorize **Established Merchants Only.com** or its affiliates to **fulfill the above request** in connection with my Merchant Account. (All information will be maintained strictly confidential.)

X

**Owner/Officer Signature**

**Date**